

SAMA PRIVACY POLICY



1. POLICY STATEMENT

We respect the confidentiality and security of your personal information and we are committed to protecting it at all times. SAMA only collects such personal information as is necessary to promote your participation in SAMA events and to communicate with you.

By completing a membership application form you consent to our use and disclosure of your personal information as outlined in our Privacy Policy.

2. POLICY SUPPORT

The Privacy Act 1988 protects the handling of personal information and SAMA must comply with the National Privacy Principles (NPPs) as summarized below. From 21 December 2002 new requirements under the Act require all “dealers in personal information” to have a Privacy Policy.

SAMA is a ‘dealer in personal information’ because it discloses personal information about its members to Athletics SA and Australian Masters Athletics Inc., and receives services from them in return.

- SAMA holds information such as:
 - contact personal information details
 - health information where relevant
 - financial information (membership fees)
- The main purposes for which SAMA uses this information are:
 - organizing competition, including age graded competition
 - in case of emergencies during competition
 - sending members club information
 - sending members information about pending local, state and national competitions
 - informing the national body of our membership
 - potentially advising our insurers
- We will not use this information to:
 - send members details to marketing organizations
 - send members advertising material unless athletics related
- SAMA keeps the information secure, accurate and up to date, and protects it from misuse, loss and unauthorised disclosure;
- Requests for access to personal information and complaints about possible breaches of privacy can be made to George H White on 08 8357 5637 or at ghw@adam.com.au.

If you do not provide the information requested on the membership application form, we may not be able to register you as a member.

THE NATIONAL PRIVACY PRINCIPLES

1. Collection of information

Ensure that the collection of personal information is necessary, that you use lawful and fair means and that it is collected directly from the individual.

Ensure that the individual is told your organisation’s name, the purpose for collection, the types of organisations to which the information is usually disclosed and that the individual can access the information.

2. Use and disclosure

Use and disclose personal information only for the purpose that it was collected for, or for a related (or directly related if the information is sensitive) secondary purpose. Exceptions cover specified direct marketing, law enforcement and public safety purposes. Obtain consents for the uses or disclosures of personal information for other unrelated purposes.

3. Accuracy

Ensure that the personal information you collect, use or disclose is accurate, complete and up-to-date.

4. Security

Ensure that all personal information stored is safe from misuse, unauthorized access or disclosure. Where reasonable, destroy or permanently de-identify personal information if it is no longer needed.

5. Privacy Policy

Have a freely available policy summarising your personal information handling practices. Be able to provide more detailed information about those practices upon request.

6. Access and correction

Provide individuals with access to the personal information that you hold about them upon request. Give them a reasonable opportunity to correct that information.

7. Identifiers

Do not use or adopt identifiers assigned by Commonwealth government agencies to individuals, eg Medicare numbers.

8. Anonymity

Allow individuals the right to remain anonymous when it is lawful and practicable to do so.

9. Overseas Transfer

Ensure that personal information is transferred overseas only to a country with an equivalent privacy regime, or with the individual's consent, or if the transfer benefits the individual.

10. Sensitive information

Do not collect sensitive information without a person’s consent (some exceptions apply) eg information about an individual's health, racial origin, political opinions or affiliations, religious or philosophical beliefs, professional/ trade union membership, sexual preferences or criminal record.